



# Citrus County Board of County Commissioners

APPLICATION  
MOBILE HOME PARK OR RECREATIONAL VEHICLE PARK VACANCY ADJUSTMENT  
FISCAL YEAR 2019-20  
FIRE PROTECTION SERVICES SPECIAL ASSESSMENT

PLEASE READ THE ENTIRE APPLICATION FORM CAREFULLY BEFORE SIGNING  
**SUBMITTAL DEADLINE MAY 1, 2019**

## AUTHORITY

In accordance with authority granted under Citrus County Resolution 2013-115, Section 5, each owner of Mobile Home Park or Recreational Vehicle (RV) Park property shall be afforded the opportunity to demonstrate, in the manner described below, the vacancy rate in space occupancy within such property and receive a vacancy adjustment to the Fire Protection Services Special Assessments imposed upon such property.

## REQUIRED INFORMATION

In order to apply for a Mobile Home Park or Recreational Vehicle Park vacancy adjustment under the Fiscal Year 2019-20 Fire Protection Services Special Assessment Program, the applicant shall file with the County this application, under oath, which provides the following required information necessary to demonstrate entitlement to the Mobile Home Park or Recreational Vehicle Park vacancy adjustment. This application shall apply to the individual AltKey # listed below. (PLEASE PRINT CLEARLY):

1. Name and address of Owner of the Mobile Home Park/RV Park Property:

Owner Name: \_\_\_\_\_ Owner Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email Address: \_\_\_\_\_

2. Park Name, Property Physical Address, Tax Parcel ID #, and AltKey # for the Mobile Home Park/RV Park Property:

Park Name: \_\_\_\_\_

Property Physical Address: \_\_\_\_\_

Tax Parcel ID #: \_\_\_\_\_ AltKey #: \_\_\_\_\_

## VACANCY RATE CALCULATION

The vacancy rate for the Fiscal Year 2019-20 Fire Protection Services Special Assessment Program shall be defined as the percentage of available spaces within a Mobile Home Park or Recreational Vehicle Park that were vacant between January 1, 2018 through and including December 31, 2018 and shall be calculated as follows:

Exact Number of Permitted Sites within the Mobile Home Park or RV Park \_\_\_\_\_A  
(not including overflow areas)

Times (x) Days in Reporting Period \_\_\_\_\_ (x 365) B

Total Possible Space Nights \_\_\_\_\_C  
A x B = C (Example: 100 sites x 365 days = 36,500)

Actual Space Nights \_\_\_\_\_D  
Sum of Number of Actual Occupied Spaces for Each Day in Calendar Year

Occupancy Percentage \_\_\_\_\_E  
D/C = E (Example: 12,500/36,500 = 34.2%)

Vacancy Rate \_\_\_\_\_F  
Subtract E from 100% (Example: 100% - 34.2% = 65.8%)

